Justice Programme &

Rights, Equality and Citizenship Programme Standard template JUST-REC-AG

Progress Report

Version 1.0
30 November 2018

Justice Programme &

Rights, Equality and Citizenship Programme

PROGRESS REPORT

COVER PAGE

PROJECT	
Project number:	769138
Title:	Support Training Activities on the data protection Reform
Acronym:	STAR
Coordinator contact:	Prof. Paul De Hert, VUB
Starting date:	01/11/2017
Duration:	24 months
Amendments:	not applicable
Project website:	http://www.project-star.eu

PERIOD COVERED	
⚠ *Please note that this is only a progress report. The information in this report must also be included in the next periodic report/final report.*	
Period (from last periodic report):	from [01/11/2017] to [31/10/2018]

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1. DELIVERABLES, MILESTONES & CRITICAL RISKS

Deliverables, milestones & critical risks	YES/NO
We confirm that we updated the following PP/SyGMa Continuous Reporting screens: • Deliverables • Milestones • Critical risks	YES

1. DELIVERABLES, MILESTONES & CRITICAL RISKS

2. OVERVIEW OF THE PROGRESS & ACTIVITIES

WORK PACKAGES

Work package 1

Work package 1 Management and Coordination of the Project			
Activities *Report on the implementation status of the activities that were to be implemented during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.*			
Task number (numbering Annex 1 GA)	Task name	Implemented? (Yes/No/Partially)	Justification (explain what was done and by whom; explain what was not done and why not; indicate how you intend to handle the situation and new timing; indicate if it was a one-off issue or how you intend to avoid similar issues in the future)
A1.1	Launch of the action (kick-off meeting) [M1]	Yes	NAIH organised the kick-off meeting of the STAR project, which took place at their premises in Budapest on Friday, 17 November 2017, from 13:00 till 17:30. The meeting brought together the project consortium members, to discuss in detail the execution of the STAR project, actions leading to the first deliverables as well as the European Commission's expectations and any administrative details.
A1.2	Project coordination [M1-M24]	Partially	This is an ongoing task from the beginning until the conclusion of the project. VUB has provided coordination, management and administration of STAR during the first year of the project. VUB has monitored and supervised the work progress; maintained the project implementation plan and liaised with relevant contacts among partners and the European Commission. Furthermore, VUB has set up the Advisory Board as well as managed its work. An effective communication and flow of information among partners has been ensured through regular contacts via email, Skype, telephone conference calls and face-to-face meetings. Project documents are shared by using the secure local servers of VUB through the OwnCloud software. Online consortium meetings are held on a regular basis. VUB organised Skype conference calls for project coordination and management on the following days:

			- 15 January 2018
			- 13 February 2018
			- 27 April 2018
			- 28 June 2018
			- 16 July 2018
			- 19 July 2018
			- 11 October 2018
			- 19 November 2018
			VUB chairs these meetings. Written minutes from each coordination meeting are kept by VUB and reported in separate deliverables. During the reporting period, the coordinator participated on the teleconference (on 16 March 2018) and on the kick-off meeting of projects selected following call for proposals RDAT-AG-TRAI-2016 on 26 September 2018 in Brussels, both organised by the DG JUST.
A1.3	Financial management [M1-M24]	Partially	VUB has been in charge of the financial administration and management of the STAR project. Likewise, in 2017-2018 VUB ensured the financial management of the budget of STAR and distributed the payments among the project partners. To this end, VUB kept regular contacts between its financial department, the European Commission and the project partners.

Other issues *Mention and explain unforeseen events and adjustments that had to be made. Explain impact on other tasks, available resources and planning.*	None.

Milestones & deliverables

Report on the implementation status of the milestones and deliverables that were due during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.
Ensure consistency with the SyGMa Milestones and Deliverables screens.

Deliverable number (numbering SyGMa)	Deliverable name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
D1.1	Progress report	Yes	Submission deadline: 30 November 2018 Submitted: 30 November 2018 Lead Beneficiary: VUB

			Deliverable D1.1 Progress report. Present deliverable constitutes the progress report, written by the consortium partners and submitted by the project coordinator, VUB.
D1.2	Kick-off meeting	Yes	Submission deadline: 30 November 2017 Submitted: 30 November 2017 Lead Beneficiary: VUB István Böröcz, Deliverable D1.2 Minutes from the kick-off meeting The deliverable contains the minutes of the STAR kick-off meeting, held on Friday, 17 November 2017 in Budapest.
D1.3	First coordination meeting	Yes	Submission deadline: 30 June 2018 Submitted: 1 November 2018 Lead Beneficiary: VUB István Böröcz, Paul De Hert, Vagelis Papakonstantinou, Dariusz Kloza, Deliverable D1.3 First coordination meeting The deliverable contains the minutes of the two STAR teleconferences concerning Work Package 2.
D1.4	Second coordination meeting	No	Submission deadline: 31 March 2019
D1.5	Third coordination meeting	No	Submission deadline: 31 August 2019
D1.6	Final, wrap-up meeting	No	Submission deadline: 31 October 2019
Other issues		None.	

Work package 2

Work package 2: Scoping and stakeholder engagement
Activities

Report on the implementation status of the activities that were to be implemented during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.			
Task number (numbering Annex 1 GA)	Task name	Implemented? (Yes/No/Partially)	Justification (explain what was done and by whom; explain what was not done and why not; indicate how you intend to handle the situation and new timing; indicate if it was a one-off issue or how you intend to avoid similar issues in the future)
A2.1	Training requirements capture with EU DPAs	Yes	This activity was broken into sub-activities A2.1.1 to A2.1.3 (see below for details)
A2.1.1	Interview all (the majority of) EU DPAs	Yes	TRI developed appropriate interview questions to meet the project's information needs, then designed interview templates, validated these with the consortium and revised them accordingly. TRI also produced methodological guidance for the project's interviewers. TRI organised and conducted interviews with 9 EU DPAs. TRI contacted using multiple contact methods (email, phone), then sent reminders to 8 EU DPAs who eventually did not agree to participate. The NAIH organised and conducted interviews with 5 EU DPAs [out of a total of 6]. VUB organised and conducted interviews with 3 EU DPAs [out of a total of 5]. TRI coordinated the interviews, providing support to the partners as required.
A2.1.2	Maintain dialogue with DPAs	Partially (ongoing)	We will be shortly following up DPA contacts, reminding them of the project's deliverables and that training material will be forthcoming. The intention here is to keep these contacts involved with the project, access any relevant developments from them and seek their engagement in trialling the project's training material.
A2.2	Training requirements capture with other stakeholders	Yes	This activity was broken into sub-activities A2.2.1 to A2.2.3 (see below for details)
A2.2.1	Identification of stakeholders	Yes	TRI built a contact list of DPOs by searching DPO associations, and identifying DPO@ email addresses for key industry sectors across the member states. The NAIH had contributed to the establishment of the contact list.
A2.2.2	Interview a representative list of stakeholders	Yes	TRI developed appropriate interview questions to meet the project's information needs (for both interviewees with training responsibilities, and those without), then designed interview templates, validated these with the consortium and revised them accordingly. TRI organised and conducted interviews with 8 DPOs [out of a total of 20] VUB organised and conducted and interview with 1 DPO.

			NAIH organised and conducted interviews with 3 DPOs [out of a total of 4]
			TRI coordinated the interviews, providing support to the partners as required.
A2.2.3	Maintain dialog with DPOs and other stakeholders	Partially (ongoing)	DPO interview participants were thanked by the consortium partner who interviewed them, for their effort and time, and then were sent a copy of the deliverable D2.2 when that was completed. (This activity is ongoing, and will ramp-up as training material becomes available from WP3.
A2.3	Critical review and identification of best practices from other data protection training material	Yes	A critical analysis of existing data protection training material has been carried out to detect the current best practices, as well as to pinpoint the characteristics that the STAR training materials should have for them to be 1) easily adaptable to each training situation and, 2) easily understandable by audiences with different education, experience, and cultural backgrounds.
			The consortium requested existing materials directly from our interviewees. Where the circumstances did not allow the interviewees to share those materials, an open source search was carried out on several DPAs' and organisations' websites by TRI. A total number of 87 sample materials have been collected and catalogued by the consortium, and a sample of 60 of such documents have been analysed and evaluated based on the criteria of accuracy, comprehensiveness, suitability, coherence with the regulatory environment, delivery quality and clarity, certification, cross-border relevance, accessibility. The insights from this activity were synthesised and reported upon by TRI in D2.2. The interview findings were reviewed by both VUB and NAIH.
A2.4	Defining and delineating the "Training Materials"	Yes	TRI synthesised the findings from the preceding activities into the requirements for the STAR training materials as reported in D2.3. This included generating guiding assumptions (based upon STAR scope, GDPR, training requirements, and the data protection context), generating general requirements for all training materials, and specifications for the training materials.
			TRI provided an initial outline of training topics, and then along with, VUB and NAIH conducted an online meeting to agree the key training topics/ seminar list, and debate the content of these. The finalised requirements were reviewed by both VUB and NAIH.

Other issues	None.
Mention and explain unforeseen events and adjustments that had to be made. Explain impact on other tasks, available resources and planning.	

Milestones & deliverables

Report on the implementation status of the milestones and deliverables that were due during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.
Ensure consistency with the SyGMa Milestones and Deliverables screens.

Milestone number	Milestone name	Achieved?	Justification

(numbering SyGMa)		(Yes/No)	(explain what was done and by whom; explain what was not done and why not; indicate new timing)
MS1	Questionnaires developed	Yes	TRI developed appropriate interview questions to meet the project's information needs, then designed interview templates, validated these with the consortium and revised them accordingly. questionnaires were developed for DPAs, DPO and other stakeholders with training responsibilities and stakeholders without training responsibilities. Available as D2.1
MS2	Interviews conducted and reported	Yes	TRI organised and conducted interviews with 9 EU DPAs, TRI contacted using multiple contact methods (email, phone), then sent reminders to 8 EU DPAs who eventually did not agree to participate. The NAIH organised and conducted interviews with 5 EU DPAs [out of a total of 6], VUB organised and conducted interviews with 3 EU DPAs [out of a total of 5]. TRI organised and conducted interviews with 8 DPOs [out of a total of 20], VUB organised and conducted an interview with 1 DPO. NAIH organised and conducted interviews with 3 DPOs [out of a total of 4] The synthesised findings from these interviews were reported in D2.2 authored by TRI. The report contains findings on training methodology (target groups, types of training, existing training materials), key required training topics, and determining future needs in GDPR training.
MS3	Requirements for training materials defined	Yes	D2.4, produced by TRI presents a finalised detailed list of the training materials to be developed by the STAR project, as well as detailed requirements and specifications for those materials.
Deliverable number (numbering SyGMa)	Deliverable name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
D2.1	Questionnaires	Yes	Submission deadline: 31 May 2018 Submitted: 31 May 2018 Lead Beneficiary: TRI David Wright, Dr David Barnard-Wills, Dr Filippo Marchetti, Deliverable D2.1 Questionnaires - Interview templates for interviewing DPAs and other stakeholders TRI developed appropriate interview questions to meet the project's information needs, then designed interview templates, validated these with the consortium and revised them accordingly. questionnaires were developed for DPAs, DPO and other stakeholders with training responsibilities and stakeholders without training responsibilities.
D2.2	Reports for the findings of the interviews	Yes	Submission deadline: 31 May 2018 Submitted: 31 May 2018 Lead Beneficiary: TRI

			Dr Filippo Marchetti, Dr David Barnard-Wills, Deliverable D2.2 Report on the findings of the interviews The synthesised findings from these interviews were reported in D2.2 authored by TRI. The report contains findings on training methodology (target groups, types of training, existing training materials), key required training topics, and determining future needs in GDPR training.
D2.3	DPOs and other stakeholders contact list	Yes	Submission deadline: 31 May 2018 Submitted: 31 May 2018 Lead Beneficiary: TRI Dr Filippo Marchetti, Dr David Barnard-Wills, Deliverable D2.3 DPOs' and other stakeholders' contact list TRI research and compiled a contact list based around privacy@organisation type email addresses in order to minimise privacy risks with collecting and sharing individual email addresses. Following discussion on this point between the project partners, and the project officer, we determined that we were not legally able to collect individual email addresses of data protection officers, but that DPO@ or privacy@ institutional email addresses could be collected.
D2.4	List of Training Materials and associated report	Yes	Submission deadline: 31 May 2018 Submitted: 31 May 2018 Lead Beneficiary: TRI Dr David Barnard-Wills, Dr Filippo Marchetti, Deliverable D2.4 STAR Training materials requirements D2.4, produced by TRI presents a finalised detailed list of the training materials to be developed by the STAR project, as well as detailed requirements and specifications for those materials. The first section of the report sets out the guiding assumptions for the training materials and rationale for these, as well as the general requirements that apply across all of the training materials, regardless of format. Guiding assumptions include focus upon EU law, language, the anticipated trainers and trainees, delivery formats (face to face and online), structure, temporal relevance and dissemination. General requirements include customisability, practicality, fostering discussion, and modularity. The second section sets out the seminar topics lists upon which training materials will be developed, provides the rationale for their selection, and identifies key sub-topics to cover and pertinent issues. The third section sets out the requirements for the various specific types of training materials – seminar material (including presentations), webinar, training handbook, GDPR compliance checklist for data controllers, and one-page introduction to the GDPR.
Other issues		None.	

Work package 3

Work package 3: Development of the Training Materials			
Activities *Report on the implementation status of the activities that were to be implemented during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.*			
Task number (numbering Annex 1 GA)	Task name	Implemented? (Yes/No/Partially)	Justification (explain what was done and by whom; explain what was not done and why not; indicate how you intend to handle the situation and new timing; indicate if it was a one-off issue or how you intend to avoid similar issues in the future)
A3.1	Development of Training Material for use by DPAs	Partially	This activity was broken into sub-activities A3.1.1 to A3.1.6 (see below for details)
A3.1.1	Development of training scenarios	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.1.2	Development of the Training Materials for the training of DPA personnel	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.1.3	Development of the Training Materials for the training of DPOs	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.1.4	Development of the Training Materials for the training of judges and lawyers	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.1.5	Development of the Training Materials for the training of civil servants and public sector employees	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.1.6	Development of the Training Materials for the training of the private sector	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018

A3.2	Development of training material for use by DPOs	Partially	This activity was broken into sub-activities A3.2.1 to A3.2.3 (see below for details)
A3.2.1	Development of training scenarios	Partially	The scenarios are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.2.2	Development of the Training Materials to be used in the public sector	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018
A3.2.3	Development of the Training Materials to be used in the private sector	Partially	The materials are currently being developed. Anticipated implementation: On or before 28 February 2018

Other issues *Mention and explain unforeseen events and adjustments that had to be made. Explain impact on other tasks, available resources and planning.*	None.

Milestones & deliverables

Report on the implementation status of the milestones and deliverables that were due during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.

Ensure consistency with the SyGMa Milestones and Deliverables screens.

Milestone number (numbering SyGMa)	Milestone name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
MS4	Training materials for DPAs and DPOs drafted	No	The materials are currently being developed. Anticipated deadline of implementation: 28 February 2018

Deliverable number (numbering SyGMa)	Deliverable name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
D3.1	Draft Training materials for use by DPA	No	The deliverable is currently being developed. Deadline of submission: 28 February 2018
D3.2	Draft Training materials for use by DPO	No	The deliverable is currently being developed. Deadline of submission: 28 February 2018

Other issues	

Work package 4: Testing and validation

Activities

Report on the implementation status of the activities that were to be implemented during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.

Task number (numbering Annex 1 GA)	Task name	Implemented? (Yes/No/Partially)	Justification (explain what was done and by whom; explain what was not done and why not; indicate how you intend to handle the situation and new timing; indicate if it was a one-off issue or how you intend to avoid similar issues in the future)
A4.1	Validation of the Training Materials	N/A	The activity has not started yet
A4.1.1	Validation of the Training Materials with DPAs	N/A	The activity has not started yet
A4.1.2	Validation of the Training Materials with DPOs and other stakeholders	N/A	The activity has not started yet
A4.2	Testing of the Training Materials	N/A	The activity has not started yet
A4.2.1	Testing of the Training Materials with DPAs	N/A	The activity has not started yet
A4.2.2	Testing of the Training Materials with DPOs and other stakeholders	N/A	The activity has not started yet
Other issues *Mention and explain unforeseen events and adjustments that had to be made. Explain impact on other tasks, available resources and planning.*	N/A		

Milestones & deliverables

Report on the implementation status of the milestones and deliverables that were due during the period and explain deviations from the description of the action (DoA) in Annex 1 GA. Ensure consistency with the SyGMa Milestones and Deliverables screens.

Milestone number (numbering SyGMa)	Milestone name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
MS5	Training materials validated	N/A	The respective activity has not started yet
MS6	Training materials tested	N/A	The respective activity has not started yet
MS7	Training materials finalised	N/A	The respective activity has not started yet
MS10	Pilot events for DPAs	N/A	The respective activity has not started yet
MS11	Pilot events for other stakeholders	N/A	The respective activity has not started yet
Deliverable number (numbering SyGMa)	Deliverable name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
D4.1	Web-based questionnaire	N/A	The respective activity has not started yet
D4.2	Finalised training materials	N/A	The respective activity has not started yet
D4.3	Feedback forms	N/A	The respective activity has not started yet
Other issues		N/A	

Work package 5

Work package 5: Dissemination and outreach

Activities

Report on the implementation status of the activities that were to be implemented during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.			
Task number (numbering Annex 1 GA)	Task name	Implemented? (Yes/No/Partially)	Justification (explain what was done and by whom; explain what was not done and why not; indicate how you intend to handle the situation and new timing; indicate if it was a one-off issue or how you intend to avoid similar issues in the future)
A5.1	Create and keep up to date the project website	Yes	This activity was broken into sub-activities A5.1.1 to A5.1.2 (see below for details)
A5.1.1	Create and expand the project's website	Yes	VUB reserved the http://project-star.eu domain, set up and maintains the project's website. The website will be used to share the developed training materials as well as to serve as the website of the STAR II project. Once the materials will be published, the consortium will discover what functions to implement to further increase the accessibility of the materials and the corresponding information.
A5.1.2	Maintain the project's communication tools (social media accounts)	Yes	TRI set up and managed Linkedin and ResearchGate pages for the STAR project https://www.linkedin.com/company/project-star-eu/ https://www.researchgate.net/project/Support-Training-Activities-on-the-data-protection-Reform-STAR Concortium partners have promoted STAR through their various Twitter accounts (VUB: @LSTSblog, @istvan_borocz, @DarekKloza, @vpapakonst; TRI: @trilateral_uk, @dbarnard-wills, and @fmarchetti_tri; NAIH: n/a) as well as through the project's twitter account: @projectSTAR_eu
A5.2	Journal articles and trade press articles	Partially	Press release on the launch of the STAR project on the website of the NAIH on 27.11.2017. (https://www.naih.hu/files/2017-11-27-STAR_Projekt.pdf)
A5.3	Dissemination of the Training Materials among EU DPAs, DPOs and other stakeholders	N/A	The activity has not started yet
A5.3.1	Set-up and hosting of invited webinars	N/A	The activity has not started yet
A5.4	Drafting of D5 report	N/A	The activity has not started yet
Other issues			

Mention and explain unforeseen events and adjustments that had to be made. Explain impact on other tasks, available resources and planning.	

Milestones & deliverables

Report on the implementation status of the milestones and deliverables that were due during the period and explain deviations from the description of the action (DoA) in Annex 1 GA.

Ensure consistency with the SyGMa Milestones and Deliverables screens.

Milestone number (numbering SyGMa)	Milestone name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
MS8	Project's website & communication tools launched	Yes	The project's website and communication tools using various platforms have been launched and maintained: • http://www.project-star.eu • https://www.linkedin.com/company/project-star-eu/ • https://www.researchgate.net/project/Support-Training-Activities-on-the-data-protection-Reform-STAR • @projectSTAR_eu
MS9	Journal articles prepared and submitted for consideration/ publication	N/A	The respective activity has not started yet
MS12	Weminars	N/A	The respective activity has not started yet

Deliverable number (numbering SyGMa)	Deliverable name	Achieved? (Yes/No)	Justification (explain what was done and by whom; explain what was not done and why not; indicate new timing)
D5.1	STAR on-line communication tools (website, social media accounts)	N/A	The submission deadline of the deliverable is 31 October 2019
D5.2	Journal article	N/A	The submission deadline of the deliverable is 31 October 2019
D5.3	Press releases	N/A	The submission deadline of the deliverable is 31 October 2019
D5.4	Trade press articles	N/A	The submission deadline of the deliverable is 31 October 2019
D5.5	Dissemination report	N/A	The submission deadline of the deliverable is 31 October 2019

D5.6	Webinars	N/A	The submission deadline of the deliverable is 31 October 2019
Other issues		None.	

Timetable

Report on deviations from the description of the action (DoA) in Annex 1 GA.

Fill in the planned implementation in beige and the deviations in red. Repeat lines/columns as necessary.

ACTIVITY	MONTHS																							
	M 1	M 2	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24
Activity 1.1 - Launch of the action (kick-off meeting)	▓																							
Activity 1.2 - Project coordination	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
Activity 1.3 - Financial management	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓	▓
Activity 2.1 - Training requirements capture with EU DPAs	▓	▓	▓	▓																				
Activity 2.2 - Training requirements capture with other stakeholders		▓	▓	▓	▓	▓																		
	▓	▓	▓	▓	▓																			

Activity	Timeline (shaded periods)
Activity 2.3 - Critical review and identification of best practices from other data protection training material	*(no shaded cells)*
Activity 2.4 - Defining and delineating the "Training Materials"	shaded early (approx. months 5–7)
Activity 3.1 - Development of Training Material for use by DPAs	shaded (approx. months 9–16)
Activity 3.2 - Development of training material for use by DPOs	shaded (approx. months 9–16)
Activity 4.1 - Validation of the Training Materials	shaded (approx. months 19–22)
Activity 4.2 - Testing of the Training Materials	shaded (approx. months 19–21)
Activity 5.1 - Create and keep up to date the project website	shaded across the full duration

Activity 5.2 - Journal articles and trade press articles																				▓	▓	▓	▓
Activity 5.3 - Dissemination of the Training Materials among EU DPAs, DPOs and other stakeholders																				▓	▓	▓	▓
Activity 5.4 - Drafting of D5 report																							▓

3. BUDGET IMPLEMENTATION

Budget implementation — Use of resources	YES/NO
We confirm that the overall budget consumption is in line with the advancement of the activities. *If there are major deviations, identify them and explain the reasons why.*	

Indicate the amounts spent by the consortium on each budget category since the beginning of the project.	
Budget category	**Total amount** (EUR)
A. Direct personnel costs	VUB: 65 000,00 EUR TRI: 69,480.21 EUR NAIH: 4.745.947 HUF (1-3 quarter)
B.1 Direct travel costs	VUB: 297,28 EUR TRI: 385.24 EUR NAIH: N/A
B.2 Direct subsistence costs	VUB: 52,6 EUR TRI: NAIH: 33.010 HUF
C. Direct subcontracting costs	not applicable
D. Direct costs of financial support to third parties	Not applicable
E. Other direct costs	VUB:1918,8 EUR TRI: N/A NAIH: 331.365 HUF

]

ANNEXES

LIST OF ANNEXES

N/A

HISTORY OF CHANGES		
VERSION	PUBLICATION DATE	CHANGE
V0.1	15.10.2018	Initial version
V0.2	01.11.2018	First version
V0.4	07.11.2018	Request sent to partners for contribution
V0.6	19.11.2018	Second version
V0.8	20.11.2019	Request sent to partners for contribution
V1.0	30.11.2018	Final version